

Preparedness Innovator Challenge:

Using the Preparedness Index to Mobilize Action

SUBMISSION GUIDELINES

Please read and follow all submission instructions and review the [Preparedness Innovator Challenge Terms and Conditions](#) before beginning the online submission process. After you submit your application to the online submission form at <http://www.nhspi.org/MobilizingAction>, you will receive an email confirmation of your submission. Please send any questions to the Index Program Management Office at nhspi@uky.edu.

Format

The National Health Security Preparedness Index Program Management Office and the Robert Wood Johnson Foundation recommend developing all submissions offline in a Word document before completing the online form. In addition to providing greater editorial flexibility for applicants, generating a draft Word document will assist in ensuring compliance with word limits.

Describe your use of the Preparedness Index Data using these headers and with maximum allowable word counts:

- 1. Describe the problem to be solved or goal of Index data use (75 words)**
What are you trying to achieve by using Index results?
- 2. Context and setting for Index data use (75 words)**
What organizations are involved? Which communities and populations are implicated? What hazards and threats are being addressed?
- 3. Use of Index results to date (150 words)**
What comparisons, analyses, displays, or communications have you generated to date?
- 4. Discoveries or lessons learned from Index data use (150 words)**
What successes and challenges have you experienced? What insights have you gained?
- 5. Next steps and future use of Index data (50 words)**
What are your plans and expectations for further development of this work?

Cut and paste appropriate sections of the draft document into relevant fields in the online submission form. Upon completing the narrative portion of the form, applicants may upload optional supporting materials, including:

1. Photo Attachments, with acceptable file formats of jpeg, gif or png; Maximum file size: 5 MB; Maximum photo size: 2,000 x 2,000 pixels, and
2. Video Attachments, with acceptable file formats of .mov, .mp4, .wmv, or .avi; Maximum length: 1 minute

Should you encounter challenges with or have questions about the submission process, email nbspi@uky.edu with the subject line “Preparedness Innovator Challenge.”